



Plan Checker

Moncton/Calgary/Red Deer/Offsite

Compass is built on the strengths of its employees; the foundation on which the company is constructed. At **Compass**, we encourage an energetic, positive and fun culture that bonds our employees into a strong **dynamic** team. Our enthusiasm is conducive to an atmosphere of constant improvement, **innovation**, and extraordinary customer service.

Employees of **Compass Geomatics** are eligible to receive continuing education and training grants to ensure that they continue to be the best in the industry. **Compass** offers a comprehensive benefits package, RRSP matching program as well as competitive wages and yearly profit sharing.

The Right Direction.

Position Description:

Reporting to the Production manager, the plan checker's role is to provide quality control on the plans received by the production draftspersons. The plan checker must ensure the plans meet the client requirements as well as various industry standards. (Provincial regulations, Land Titles, Manual of standard practice)

- * Review field notes for completeness and accuracy.
- * Ensure Plan Standards are as per industry standards and Client requirements are met
- * Complete closures and mathematical checks
- * Review Public Land Standing reports and titles from the Land Titles Office.
- * Process Field Data
- * Ability to work long hours. This included weekends and evenings as required.

Qualifications:

- * High school diploma required. Technical school education and previous experience an asset.
- * Excellent written and verbal communication skills, attention to detail, reliable, sound judgment skills, and computer knowledge.
- * 2-5 years of experience with various Oil & Gas related plans is considered an asset
- * Knowledge of current plan industry plan standards

Salary:

- * Salary to be discussed during interview process.

Please forward a copy of your resume and cover letter in confidence to: careers@compassgeomatics.ca and include in the subject line: **Plan Checker**.

Please note, only those selected for an interview will be contacted.

The Right Direction

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